

# Brochure

## KANCHRAPARA COLLEGE

(NAAC Accredited B<sup>+</sup>)

### Brief History

Kanchrapara (medieval name is 'Kanchanpalli' or the 'golden village'), which is proud as **Lord Chaitanya** visited the place in his lifetime (the place is one Kilometre away from the College). It is the last part of the stretch of civilization of Bengal before British rule and also before the birth of Kolkata, situated in the banks of Ganges. Kolkata is 49 Kilometres away from Kanchrapara and the distance of Netaji Subhash Chandra Bose international airport is 40 Kilometres. After the war of Plassey (the site is 60 Kilometres away from Kanchrapara), colonial growth was finally established in this part of Bengal and Kanchrapara became the epicentre of industrial production system with particular reference to engineering industry as basic industry, jute industry in both banks of river Ganges and ultimately Kanchrapara railway workshop was established before independence, where workers' strength is 10,000 now, turning the place into a miniature colourful form of Mother India. After independence of India, and also during Bangladesh war of independence there was heavy refugee influx as international border with Bangladesh is only 45 Kilometres from here. Still there was no higher educational institution to cater the needs of the following strata of the surrounding society:

- a) Traditional local indigenous communities of all religions
- b) People from all over India as industrial workers.

War-ravaged young boys and girls from Bangladesh as refugees (in terms of international law as accepted by both UNO and Government of India).

So in 1972, the local MLA, who was also a teacher of adjacent high school, Shree Jagadish Chandra Das took initiative by virtually begging money or each and every articles from the local people to build college building, and land being donated by the local Municipality. Kanchrapara College was established in 13<sup>th</sup> November 1972. It was inaugurated by Chief Minister of West Bengal, Shree Siddhartha Shankar Roy. We are delighted that Shree Jagadish Chandra Das being the founder president has become president of the governing body again from 2012, giving leadership from his philosophical vision and taking decision in relation with the practical needs of the contemporary society and institution itself.

Kanchrapara College, a NAAC Accredited (B<sup>+</sup>) reputed institution of higher learning at the heart of a cosmopolitan township with a dedicated band of highly qualified teachers and an equally energetic group of non-teaching employees, was founded on 13<sup>th</sup> November, 1972 with its affiliation to the University of Kalyani. Having traversed a fairly long path in the

course of more than 40 years since its inception in an ambience very much friendly and congenial to the dissemination of education and knowledge, the college has registered an enviable standard in terms of academic excellence.

House of its own three-storied building, Kanchrapara College runs academic teaching in different traditional subjects in B.A, B.Sc and B.Com (General & Honours) degree courses with modernised Computer Laboratory and Internet facilities.

### **Goals & Objectives of the Institution**

The goals & objectives of Kanchrapara College are to impart education at the undergraduate level and the post graduate level among students irrespective of caste, gender and communities and help them grow as responsible citizens of the country. However, the new millennium, in the prospective of a changing world, demands the need to detail the objectives & goals as put down below with special thrust on up gradation of the college education to cater to job opportunity and creation of a healthy academic ambience:

- a) Dissemination of quality education and knowledge.
- b) Providing opportunities of access to basic education at the under graduate and post graduation level to a wide range of students belonging to different castes & communities
- c) Helping students grow as responsible and disciplined citizens with leadership power.
- d) Elevation of socio-economic conditions as a perquisite to social development.
- e) Strengthening social extension & outreach programmes.
- f) Undertaking Community Development Programmes, Environment Awareness, and Health Awareness Programmes with a look to immediate social need.
- g) Imparting knowledge on areas with tremendous potentials interlinks effect on different sectors of the economy, viz., industry, agriculture, business, etc.
- h) Exploring better teacher-taught relations and innovating easier teaching-learning programmes.
- i) Promotion of inter-disciplinary areas of study and extension of research facilities.
- j) Exploring ways to encourage students to participate in extra-curricular activities and cultural programmes.
- k) Making students conscious of the concept of Parliamentary Democratic System and Constitutional rights and obligations.

**Subject combination:****❖ Under graduate course for Day Section (10:00 A.Mto 5:10 P.M)****B.A. Arts (Honours course)**

SI No	Honours Subject	Subsidiary Subject(Any one to be opted from each group)
1.	Bengali	(History, Sanskrit),(Economics, Philosophy, English)
2.	Hindi	(History, Sanskrit),(Economics, Philosophy, English)
3.	Political Science	(History, Sanskrit),(Economics, Philosophy, English)
4.	History	(Bengali, Hindi, Pol. Sc), (Economics, Philosophy, English)
5.	Geography	(Bengali, Hindi, Pol. Sc), (Economics, Philosophy, English)
6.	Sanskrit	(Bengali, Hindi, Pol. Sc), (Economics, Philosophy, English)
7.	Economics	(Bengali, Hindi, Pol. Sc), (History, Sanskrit)
8.	English	(Bengali, Hindi, Pol. Sc), (History, Sanskrit)

**B.Sc. (Honours course)**

SI No	Honours Subject	Subsidiary Subject(Any one to be opted from each group)
1.	Mathematics	Chemistry & Physics
2.	Chemistry	Physics & Mathematics
3.	Physics	Chemistry & Mathematics
4.	Zoology	Chemistry & Botany
5.	Botany	Chemistry & Zoology
6.	Computer Science	Physics & Mathematics
7.	Microbiology	Chemistry, Botany/ Physics
8.	Molecular Biology & Biotechnology	Chemistry, Mathematics/ Zoology
9.	Geography	Bengali/ Hindi/ Political Science, Economics
10.	Economics	(Bengali, Hindi, Pol.Sc.), Mathematics)
11.	Environmental Science	Chemistry, Botany/ Physics
12.	Food & Nutrition	Chemistry & Zoology

**Compulsory for all Honours courses:**

- a) Bengali / Hindi
- b) English
- c) Environmental science.

**B.A (General Courses)**

Compulsory subject:

- a) Bengali / Hindi
- b) English
- c) Environmental science.

Any one subject from each group below:

- a) Bengali, Hindi, Political Science
- b) History, Mathematics, Sanskrit
- c) Economics, Philosophy, English

**B.Sc (General Courses)**

Compulsory subject:

- a) Bengali / Hindi
- b) English
- c) Environmental science.

Any one subject from each group below:

- a) Physics, Chemistry, Mathematics
- b) Chemistry, Botany, Zoology

❖ **Under graduate course for Evening Section (2:30 P.M to 8:00 P.M )**

**Honours Subjects: Accounting & Finance**

Subsidiary Subjects

Compulsory Subjects:

- a) Bengali / Hindi
- b) English
- c) Environmental science.

**B. Com. (General)**

- a) Subsidiary Subjects
- b) Elective Subjects

**Compulsory Subjects:**

- a) Bengali/ Hindi
- b) English
- c) Environmental science

**B.A. (General)**

**Compulsory subjects:**

- a) Bengali/ Hindi
- b) English
- c) Environmental science

**Subsidiary Subjects:**

- a) History

- b) Political Science
- c) Hindi
- d) Bengali

❖ **Post-graduate course: Hindi**

❖ **Some Basic Rules for the Students**

❖ **Admission Rules:**

- i. A minimum of 45% marks in aggregate and 55% marks in the subject or related subject at the previous qualifying examination.

**or**

- ii. 50% marks in aggregate and 45% marks in the subject or related subject at the previous qualifying examination.

**or**

- iii. 55% marks in aggregate when the candidate has not studied the subject or any related subject in his/her previous qualifying examination provided all other clauses are satisfied.

However, candidates belonging to the Scheduled Caste or Scheduled Tribe Community taking Honours Course of Study shall enjoy 5% of relaxation in marks i,ii, and iii above, as the case may be

❖ **Sports Quota:**

A separate form for consideration under sports quota may be made available free of cost. Application for consideration under sports quota will have to be submitted in this particular form along with the admission form without which no claim for sports quota will be entertained.

**Number of seats to be reserved under sports quota**

- i. For B.A/ B.Sc./ B.Com Honours Degree Courses: One seat in each Honours subject.
- ii. For B.A./ B.Sc/ B.Com General Degree Courses: 5% of the seats subject to a maximum of two seats in each course.

**Eligible Games:**

**For Men:** Athletic, Badminton, Cricket, Football, Gymnastics, Hockey, Kabadi, Table Tennis, Volleyball, Basketball, Kho-kho, Handball

**For Women:** Athletic, Badminton, Cricket, Football, Gymnastics, Hockey, Table Tennis, Volleyball, Basketball, Handball.

**Eligibility for Admission in sports quota:**

- i. Candidates must be eligible to participate in any Inter-university sports and games at least for two years(as per rules laid down by the Inter-university sports board)
- ii. Candidate must have participate in inter district school, or, state inter school, or state-junior, or open inter district tournaments or, state open championship, Calcutta first division championships.

❖ **Identity cards:**

Every students of the college must possess an identity card which would be issued by the college on production of an application along with a stamp size photograph. The identity cards must be having from the neck during college hour.

❖ **Library card:**

Every student of the college must possess a library card which would be issued by the college on production of an application along with a stamp size photograph. If library card is damaged or lost, a duplicate card may be issued on payment of Rs.10.00 only.

❖ **Character Certificates and College-Leaving Certificates:**

Students, past and present, are required to produce an application supported by relevant particulars, via, Roll No., Regn. No. to get Character/ College-Leaving-Certificates. Certificates of any kind may be issued only if a student has cleared up all up-to-date dues.

❖ **Change of Address:**

If a student changes his/ her address, he/ she should forthwith intimate the same to the college office in writing, countersigned by the guardian.

❖ **Railway Concession:**

Bonafide students travelling by train to attend the college may get monthly concession orders issued by the college for processing by the Railway Authority.

Students may also avail Certificates from the college for obtaining railway students' concession.

❖ **Fees and Clearance:**

- i. Application for transfer would not be entertained unless a student produces up-to-date clearance certificate from relevant departments and the college office in regard to payment of all relevant fees up to the current month.

- ii. Unless dues are cleared up to the current month, a student cannot be promoted to the next higher class.
- iii. Fees once paid cannot be refunded.
- iv. Tuition fees must be paid by the 15th of every month. Defaulters are liable to pay fines as determined by the College from time to time.

❖ **Transfer**

A student seeking Transfer Certificate must apply in writing to the principal stating clearly the reasons for withdrawal from the college. The application is to be duly countersigned by the guardian and the student seeking transfer must clear up all outstanding dues and obtain a clearance certificate from the college Librarian which is to be enclosed with the said application.

❖ **Refund of Deposits:**

Laboratory caution money, Library caution money etc. are refunded once in a year as per notification served by the college authority and walled up in the Notice Board.

All deposits are liable to be forfeited if not claimed within 3 years from the date they fall due.

❖ **National service scheme (N.S.S.)(Govt. of India project under the Ministry, of youth welfare.):**

The college runs a N.S.S. Unit under the supervision of a teacher of the college, participation of students in N.S.S. would be encouraged as it involves social works of different kinds.

Students participating in NSS Programmes throughout the Year are awarded with a certificate.

❖ **Extra – Curricular Activities**

Participation of students in extra –curricular activities such as debates, symposia and seminar is encouraged by the college authority Cultural activities of various kinds are also organised by the Student's Union from time to time

❖ **Students' Union:**

Kanchrapara College Students' Union is a representative organization of students which aims at developing a sense of corporate life among students and encouraging them to be responsible and dutiful citizens of the Country.

❖ **The Activities of the Students' Union**

- i. The students' union provides fund to the poor and meritorious students from Students, Welfare Fund.
- ii. The students' Union publishes College Magazine annually providing the students the opportunity to unfold their talents.
- iii. The Students' Union organizes games and sports at inter-class and College level every year. A good number of students take part in sports and games at University, State and National level.
- iv. The Students' Union organizes annual functions like Fresher's Welcome, Debating competition, and Annual Social etc. Students of the College also participate in youth parliament Competition.

❖ **Excursion:**

Academic excursions for various subjects are held regularly.

❖ **Common Room**

There are separate common rooms for male and female students in the college and these rooms are intended to be the places for rest and recreation for the students. The common room must not be used for any purpose that may harm normal life and spoil the academic atmosphere of the college.

❖ **Computer Centre :**

The students of Computer- Science Honours and the students of computer related subjects may enjoy the existing facilities of the college Computer centre

❖ **Network Resource Centre:**

The college has network resource center and the student have access to center without paying of fees.

❖ **Students' Health Home:**

All students can avail the facilities for treatment & health check-up from Students' Health Home, Kolkata after production of bonafide student certificate from college. Even the students having membership cards of Health Home can get the opportunity of treatment of critical diseases by specialist doctors at a very minimum cost.

❖ **Attendance:**

A student must attend at least 60% of the total number of lecture in each subject as per the university regulations. A student who fails to attend 60% of the lectures but



attends more than 50% in one or more subjects may be allowed to appear at examination as a non-collegiate (N.C.) at the discretion of the University Authorities. The students attending less than 50% of the delivered lectures will be debarred from appearing at the University Examination.

The names of the non-attending students will be struck off from the Attendance Register after 21 working days of classes from the date of beginning of classes in each academic session.

❖ **Examinations:**

**University Examination:** The students take recourse to three university examinations in Three Year Degree Courses including Honours comprising part-I, Part-II & Part-III. In addition to these, the college also conducts M.A. Examination in Hindi in two consecutive academic years i.e. Part-I and Part-II.

**College Examination :** Test Examination for Part III, Part II & Part I are generally conducted on the second week of January, February and March respectively for Hons. Undergraduate courses. Students not appearing in Test Examination will not be sent up for Final Examination.

❖ **Library**

The college has well equipped library with a reading room attached to it. Students may borrow books from the library both for home study and for use in the reading room in their leisure hours. The college library provides several journals on different subjects and magazines related with courses & jobs and daily newspapers, in Bengali, Hindi and English versions, for reading in the reading room. Books received on submission of reference card must not be taken out of the library. Books taken out for home study must be returned within 7 days failing which a fine of Rs 1 per 10 days' delay will be realized from him/her and no books will be issued to him /her without the Principal's permission. Student having appeared in Part I and part II examination, K.U pending results, shall have the opportunity of using lending section ,provided they get provisionally admitted in 2<sup>nd</sup> and 3<sup>rd</sup> year .Submitting full admission and Session charge.

❖ **Facilities**

- \* Number of laboratories. - 23
- \* Auditorium.
- \* Canteen
- \* Cafeteria
- \* Gymnasium

- \* Girls' common room
- \* Boys' common room
- \* Smart classroom
- \* Playground – 1.

Flower garden in front of the college (603.87 sq. m)

❖ **Discipline:**

Students are bound by the laws and regulations of the college. They must not loiter and indulge in noisy and disorderly conduct in the college yard or corridors. Breach of discipline would entail expulsion from the college. In all matters, the decision of the Principal is final. No general meeting of the students may be called within the college premises without prior permission of the Principal.

No outsider shall be allowed to address the students in the college premises unless it is organised by the college.

❖ **Grievance-cum-Redressal Cell:**

A special committee called 'Grievance-cum-Redressal Cell' has been established to entertain students' and teachers' grievance and to get them redressed. Regular counselling of students is also conducted.

Guidelines for Disciplinary and Security Measures:

- i) Surrendering the student identity Card to College office is mandatory on the part of existing and pass-out student concerned during collection of final year Mark Sheet and or Certificate.
- ii) **Students' Identity Card shall be issued from 2.00 pm to 4.00 pm.**
- iii) **Missing of the student Identity Card shall entail a fine of Rs.250/- on the part of the possessor of the card.**
- iv) **Students must find the reverse of the Identity Card and Pay-slip duly stamped at the time of receipt of Identity Card.**
- v) Visitor's slip be issued to visitors/outsideers and name of the person desiring to visit, whom to meet and the purpose of visit etc. Have to be mentioned and permission has to be granted before entry into college. Further, the visitor's slip has to be submitted to the Gate Keeper properly signed by the person to whom the visitor met.
- vi) **Use of Mobile Phone in corridor and in Class Room is strictly prohibited.**
- vii) **Sitting, gossiping, shouting, moving aimlessly along corridor or any unusual behaviour, unbecoming of a student inside empty class rooms entails guardian's call followed by strict disciplinary action.**

## ❖ **An Anti Ragging information by University Grant Commission**

### **Ragging means the following:**

Any disorderly conduct whether by words spoken or written or by an act which has the effect of teasing, treating on handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior students.

### **Punishments:-**

At the institution level:

- i.** Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:
- ii.** Cancellation of admission
- iii.** Suspension from attending classes
- iv.** Withholding/withdrawing scholarship/fellowship and other benefits
- v.** Debarring from appearing in any test/examination or other evaluation process
- vi.** Withholding results
- vii.** Debarring from representing the institution in any regional, national or international meet, tournament youth festival, etc.
- viii.** Suspension/expulsion from the hostel
- ix.** Rustication from the institution for period ranging from 1 to 4 semesters
- x.** Expulsion from the institution and consequent debarring from admission to any other institution
- xi.** Fine of Rupees 25,000/-
- xii.** Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment as a deterrent to ensure community pressure on the potential raggers.